## **SmartCat Plus**



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#### Welcome to SmartCat Plus

SmartCat is a sophisticated disk cataloging system for Microsoft Windows. For information on its many and varied functions choose one of the options below:-

**Evaluation Licence and Distribution Requirements** 

General Information
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#### New In this Release

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# The shareware concept, the ASP, and the ASP Ombudsman



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## **General Information**



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If you are like most users its probably a forlorn hope to suggest that you read the help file from start to finish before you dive in, but can we suggest that before you proceed to catalog all your floppy disks or CD-ROMs that you at least read the next section about the best way to organize your disks, and the section on

#### customizing SmartCat

to work with various archive extraction programs.

## Categorising your disks and CD-ROMS

Getting the best from SmartCat needs some thought about the best way to organize your collection of disks/CDs. Even if you only have a few floppy disks or CDs now, it won't be long before your collection grows substantially. Whilst SmartCat doesn't have any particular limit to the number of disks it will catalog in a single catalog (apart from the amount of memory you have, and the amount of disk space available to store the catalog) it probably isn't sensible to keep all your disks cataloged in one catalog. We would suggest you catalog your disks based on their "category". Some of your disks will have come from Software Manufacturers, such as your DOS and Windows distribution disks, and you are never likely to write new or amended files to them. Others will be disks that have come from Shareware libraries, and again writing to them would be unlikely. Others may have come from magazine cover disks, and would form a logical third category. Then there will be those that you use as working disks, and perhaps others you keep customer data/work on.

We would suggest that you divide your catalogs based on the categories you consider most sensible for your particular way of working. SmartCat supports the merging of catalogs for searching and reporting purposes, so you can always simulate a single catalog if you need to.

## Considerations for CD-ROMs

Even more thought might be required when it comes to CD-ROMs, because of the vast amounts of data they can contain. The best course of action really depends on the sort of CD-ROMs you are dealing with. If a CD-ROM contains a vast number of "smallish" files, like a collection of Clip-Art, then the best approach might be to put it in a catalog of its own. Similarly large collections of shareware can simply overwhelm and individual catalogs might be the approach to avoid extended processing times. You can of course always merge multiple CD-ROM catalogs if you need to for searching purposes. Also consider the time it might take to catalog a CD-ROM, depending on what you are asking SmartCat to do. If every file on the CD-ROM is zipped then SmartCat Plus is going to have to read pretty much ALL the data on the CD-ROM to catalog it if you want it to analyze .ZIPs, and that can take many minutes because CD-ROMs are not the fastest of devices.

If the Rom contains 650Mb of data, and it has a data transfer rate of 150K/Sec (most say they do, but they don't), then it will take at least 72 minutes just to read the data. At least you can relegate SmartCat to the background while you get on with something else, and you usually only do it once, because the data on CDs doesn't change.

Likewise if you install a lot of extension DLLs then the catalog time may extend if they have significant processing to do.

## Labeling your Disks

SmartCat Plus can print disk labels for you, using any label stock you have to hand, or you can simply write the volume number that SmartCat allocates the disk when you catalog it onto the original label with a felt tip pen or similar. If you then store your floppies in numerical order within category it will be a simple task to find any one of them. Alternatively, most stationers sell small, nicely printed stick-on labels in ascending numerical sequence which you can stick discretely over a corner of the original label.

## **Customisation Details**



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SmartCat can be customised to suit your needs, and the way you like your system to work. There are several areas where you can customise SmartCat, including the way it performs pre-catalog virus scanning, the way it performs extraction from archives, and what effect pressing any of the "User" buttons in the Process File dialog box has. All customisation is undertaken by modifying the SMARTCAT.INI file which is distributed with the product. The SMARTCAT.INI file can be found in your WINDOWS directory.

## Pre-Catalog Virus Scanning

In your SMARTCAT.INI file you will find the following line:-

#### ExSCAN=SMCATDOS.BAT SCAN %d /NOMEM

The detail after the = sign is the command SmartCat will issue to cause a virus scan of the disk. The %d parameter will be replaced with the drive designation (i.e. a:) for the drive to be used for cataloging. As delivered SmartCat will call the supplied SMCATDOS.BAT file which in turn will call the McAFee Scan program with the memory checking option disabled. Note that the SCAN program is not supplied as part of SmartCat, but is available from all good shareware sources. If required you can modify this command to suit your needs, perhaps by calling an alternative virus scanner.

#### Archive Processing

In your SMARTCAT.INI file you will find the following 5 lines:-

EXZIP=SMCATDOS.BAT PKUNZIP -O
EXLZH=SMCATDOS.BAT LHA E /C
EXARC=SMCATDOS.BAT ARC-E
EXPAK=SMCATDOS.BAT PAK E
EXARJ=SMCATDOS.BAT ARJ E

Each of these lines represents the beginning of the command that SmartCat will issue to invoke the relevant archive extraction program. SmartCat appends the archive file name and target path name as required. If you wish you can modify these commands to more suit your way of working. For example you may wish to use the ARC program to extract "ARC" files rather than the "ARC-E" program which is the default. If so, modify the ExARC line to read "ExARC=SMCATDOS.BAT ARC E". Similarly, the commands above assume the extraction programs can be found somewhere in a directory in your PATH . If this is not the case you may wish to add drive/directory information to these commands. Note that the archive extraction programs are not supplied as part of SmartCat, but all are freely available as shareware from good shareware sources.

### Defining "User Buttons"

In your SMARTCAT.INI file you will find 8 pairs of the following type of lines:-

User1Btn=&View

#### User1Cmd=Notepad.exe %f

The UsernBtn= line defines, for each user button, what will appear on the button face. The & immediately preceeds the character which will become the button's "hot-key" (although there aren't many left to choose from, and if you duplicate one that already exists in the dialog box the original will take precedence). If the file is actually in an archive, SmartCat will automatically add the character X to the start of the button text (and will extract the file first if you push the button!)

The UsernCmd= line defines what command will be issued when the button is pressed. In the command the following characters can be used which will be replaced by SmartCat before the command is issued:-

- %f SmartCat will insert the name of the file, including its full pathname.
- %t SmartCat will insert the target pathname selected in the process file dialog box.
- %n SmartCat will insert the filename, excluding its path.
- %p SmartCat will insert just the path to the file, excluding the filename.

For example, assuming you had a super-wizzo editor called WIZZO, and you wanted to modify user button 4 to call it, you would need something along these lines:-

User4Btn=&Wizzo User4Cmd=WIZZO %f

Note that as delivered the first user button has been set up as &View, and it calls the NOTEPAD program. The second user button has been set to call the McAFee virus scanning program SCAN via the SMCATDOS.BAT interface batch file. All the other user buttons are set up to call the WRITE program.

## **Keyboard Usage**



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## The following keyboard shortcuts are supported:-

#### File Menu:-

Open Catalog
 Alt + O

### **Edit Menu:-**

Copy to Clipboard Shift+Ins

#### Maintain Menu:-

Add Disk Ctrl + A
 Delete Disk Ctrl + D
 Update Disk Ctrl + U
 Renumber Disk Ctrl + R
 Modify Comment Ctrl + C
 Process File Enter

#### View Menu:-

Volume Contents Ctrl + V
 Internal Files Ctrl + I
 Statistics Ctrl + S
 Merged Catalog Listing Ctrl + M

#### Search Menu:-

Simple Search Alt + S
 File Comment Search Alt + C

#### Help Menu:-

• Contents F1

## **Commands**



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File Menu
Edit Menu
Maintain Menu
View Menu
Search Menu
Options Menu
Label Menu
Window Menu

## File Menu



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## New Catalog

Selecting New Catalog clears the current Catalog. If there are any unsaved changes a prompt is issued to allow the catalog to be saved if required.

## Open Catalog

Selecting Open Catalog(s) presents a dialog box from which one or more catalogs stored on disk can be loaded. If a catalog is currently open and there are any unsaved changes a prompt is issued to allow the current catalog to be saved if required. If only one catalog is selected in the dialog box then it is simply loaded. If two or more catalogs are selected then the first is loaded and the rest are merged with it.

## Save Catalog

Selecting Save Catalog saves the current catalog to disk. The catalog remains open and you can continue to work on it. SmartCat uses an intelligent saving technique and will not delete the old copy of a catalog until it is sure it has correctly written the new one.

## Save Catalog as

Selecting Save Catalog As presents a dialog box in which specifications of where the current catalog should be saved can be entered. Note that you cannot save a merged catalog.

## Merge Catalog

Selecting Merge Catalog presents a dialog box in which one or more catalogs stored on disk can be specified. Those catalog(s) are then merged with the current catalog. There are certain restrictions when the current catalog is the result of one or more merge operations. For a more detailed description of these restrictions refer to the section Merged Catalogs . Note that there is a limit of 255 on the number of consecutive merge operations

## Printer Font

Allows you to select the font to be used when printing reports. Note this does not affect the fonts used when printing labels.

#### Printer Setup

Allows you to select the printer to use, and presents the standard Windows dialog for configuring the printer.

#### Print

Produces a listing of the contents of the Window that currently has the focus.

## Exit

Selecting Exit will terminate the program. If there is any unsaved data a warning will be presented and the option to save the data given.

## **Edit Menu**



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## Copy

Selecting the Copy command will copy the contents of the current front window to the Windows Clipboard . If for example a Disk Window, containing details of the contents of a cataloged disk, was currently the front window then those details would be sent to the Clipboard. The data will be placed on the Clipboard in the same sort order that the data displayed in the window is in. For details of how to modify the sorting order refer to the options menu command.

## Find

Searches for a text string within the window that currently has the focus.

## Find Next

Repeats the last find command, starting from the currently selected record.

## **Maintain Menu**



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## Add Disk

Selecting the Add Disk command causes the Add Disk Dialog Box to appear. The dialog box has options for specifying:-

- The Drive to use to catalog a disk. Only those drives present on your system are displayed. You can choose whichever you wish
- BulletWhether to analyse the internal contents of ZIP,ARC,ARJ,LZH and PAK format archive
  files. Each archive type is presented as an on-off toggle option, and clicking on it with the mouse
  will switch its state. We would expect you would usually want to select these options, but there
  may be times when a corrupt archive may cause problems and it will be necessary to prevent
  SmartCat from attempting to read it (although if it is defective it may be more sensible to delete it
  or fix it!).
- Whether to permit or query unlabelled disks. If you select query then an attempt to catalog a disk
  which is unlabelled produces a further dialog box, from which you can select to label the disk,
  allow it to be cataloged without a label, or cancel the cataloging operation. Choosing to permit
  unlabelled disks causes the disk to be cataloged as [unlabelled]. Allowing the cataloging of
  multiple unlabelled
  disks slightly increases the risk of processing an incorrect file
- The Reporting Mode required. If set to "verbose" each file encountered is reported in the
  message area at the bottom of the dialog box. If set to quiet no files are reported. If set to auto
  files are reported when cataloging disks on drives "a" and "b", but not otherwise. Updating the
  message area for each file can slow down cataloging a hard drive quite considerably, but can be
  very useful for problem determination purposes.
- If a preliminary Virus Scan is required. If set to "yes" a Virus Scanning program will be called before the disk is cataloged. The choice of virus scanning program is user configurable, and further details can be found in the customization options section.
- Whether to try to extract comments automatically from .ZIP, and .ARJ archives, and whether to attempt to detect Norton/4DOS comments (If you don't know what they are you needn't worry about them).
- The comment text you want associated with the disk.

Clicking on "ADD" then causes SmartCat to read the volume label of the disk. If an unlabelled disk is found and the Unlabelled disk query option was selected the option to continue, label the disk, or cancel the process is given. The current catalog is then searched for a disk with a duplicate label, and if one is found the options to continue or cancel are presented. Assuming continue, or no duplicates, the directories on the disk are read and each file found is cataloged. If requested, the contents of Archive files are also cataloged, and comments are automatically extracted from .ZIP, .ARJ and Norton/4DOS files.

When the disk is cataloged the dialog box remains on screen, ready for another disk to be inserted and cataloged. When all disks have been cataloged the "DONE" button should be selected to end the process.

### Delete Disk

Selecting the Delete Disk command removes from the catalog the disk which is currently selected in the catalog window. A confirmation box is presented giving you a final chance to confirm the action.

## Update Disk

Selecting the Update Disk command displays the same dialog box as in the "Add Disk" command.

Having chosen the required options and pressed the "ADD" button, the volume label of the disk in the drive is compared to the catalog record for the disk which is currently selected in the catalog window . Assuming the labels match the disk is then processed as for the "Add Disk" command, and the records for the disk replace those originally in the catalog. Any comments associated with unchanged files are preserved however.

### Renumber Disk

Selecting the Renumber Disk option allows you to change the catalog number of the disk which is currently selected in the catalog window. A dialog is presented which allows you to enter a new number. Providing the number you select does not already exist it will replace the current volume number. The volume number must lie in the range 1 - 9999.

## Modify Comment

Selecting Modify Comment allows you to add, delete or change the disk comment associated with the disk which is currently selected in the catalog window, or the file comment associated with the file which is currently selected in the Disk window or Search window. A dialog is presented which allows you to enter a new comment. If you wish to delete an already existing comment simply delete all the characters by pressing the backspace key when the dialog first appears and then select "OK".

#### Process File

Selecting the Process File option displays a dialog box which allows you to specify actions to take against the file which is currently selected in a search window or a disk window . For further information see the section on processing files . Note that selecting this menu command is equivalent to double-clicking on an file in a search or disk window.

## View Menu



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## Volume Contents

Selecting the Volume Contents command will create a new disk window which will display the contents of the currently selected volume in the catlog window.

## Internal Files

Selecting the Internal Files command will create a new search window which will display the contents of the currently selected archive or custom-DLL processed file in the disk window or search window which currently has the focus . If the currently selected file is not an archive and has not been processed by a Custom DLL then the menu option will not be available.

### Statistics

Selecting the Statistics command will display a dialog box which will give statistical details of the catalog window or disk window or search window which is currently has the focus.

## Merged File Listing

Selecting the Merged File Listing command will display a dialog box which will give a cross-reference of the the catalog names in the catalog window to the full path names of the catalog files they are associated with. This option is only available after a catalog merge has been undertaken.

## Search Menu



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## Simple Search

Selecting the Simple Search command will display a Dialog Box in which you can enter one or more filename patterns to search the catalog for. The search argument you enter can include the standard DOS wildcards \* and ?. Multiple search arguments should be separated by a space. The results of the search will appear in a search window , from where you can process any of the resulting files.

## File Comment Search

Selecting the File Comment Search option presents a dialog box in which you can enter up to 3 text strings to search the recorded file comments for. The text strings are not case sensitive. They can be combined on an and or an or basis by use of the radio buttons in the bottom left corner of the dialog box. The dialog box "remembers" the last few search arguments entered during a SmartCat session, and they

can be recalled by use of the drop down arrows at the right. The results of the search will appear in a search window, from where you can process any of the resulting files.

## **Options Menu**



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## Catalog Sort Order

Selecting the Catalog Sort Order command presents a further sub-menu which allows the specification of the sort order required for the catalog window . If the catalog window currently has the focus then the new sort order will take effect immediately. If another window has the focus, then the new sort order will take effect when the catalog window gains the focus. The specified sort order also affects the order in which entries will be printed or copied to the Windows Clipboard .

#### Disk Sort Order

Selecting the Disk Sort Order command presents a further sub-menu which allows the specification of the sort order required for the disk window(s). If a disk window currently has the focus then the new sort order will take effect immediately. If another window has the focus, then the new sort order will take effect as disk window(s) gain the focus. The specified sort order also affects the order in which entries will be printed or copied to the Windows Clipboard.

## Search Sort Order

Selecting the Search Sort Order command presents a further sub-menu which allows the specification of the sort order required for the search window(s). If a search window currently has the focus then the new sort order will take effect immediately. If another window has the focus, then the new sort order will take effect as search window(s) gain the focus. The specified sort order also affects the order in which entries will be printed or copied to the Windows Clipboard.

### Show/Hide Internal Files (Disk Windows)

Selecting the Hide Internal Files (Disk Windows) or Show Internal Files (Disk Windows) commands changes the display style of Disk Windows, by either displaying or not displaying those files which are internal components of another file (i.e. the internals of Archives such as .ZIPs or .ARJs, or any internal filenames provided by custom extension DLLs such as the internal files in a DOS6 backup, or the internal content of BookManager<TM> bookshelves).

## Separators

Selecting the Separators command allows the specification of the type of lines to use to separate each entry in Catalog, Disk and Search Windows in each of the different display modes. The choices presented are for no lines, dotted lines, dashed lines or solid lines.

### Switch Display Mode

Selecting the Switch Display Mode option allows you to change the mode of display for the dates and times etc.), to short data (just name, path and drive), to comment (just name and comment text (if any)), to data and comments (all data and comment text (if any)) spread over two lines. Note that you can also cycle through the display modes of the window that has the focus by ensuring the mouse pointer is over the window and clicking the right mouse button.

## **Label Menu**



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SmartCat's labelling functions depend on the concept of a "Label Stack". As you catalog disks with the "Stack Label" option checked, or when you select one of the "Add to Label Stack" options described below, SmartCat will add to the "Label Stack" the details required to subsequently print the labels.

## Clear Label Stack

Selecting the Clear Label Stack command clears the records for any previously stacked disk labels. The label stack is also cleared when a catalog is closed, or the program is terminated.

#### View Label Stack

Selecting the View Label Stack command presents a Dialog which displays the current contents of the label stack. From this Dialog you can delete individual disk labels that you no longer wish to print.

### Stack Selected Disk

Selecting the Stack Selected Disk command adds to the label stack details of the disk which is currently selected in the Catalog window .

## Stack All Disks in Catalog

Selecting the Stack All Disks in Catalog command adds to the label stack details of the all the disks which are currently in the Catalog window .

### Stack Manual Label

Selecting the Stack Manual Label command present a dialog from which you can manually enter details of a label you want added to the label stack, and signify how many copies of the label you want printed.

## Print Stacked Disk Labels

This option presents a dialog which allows you to detail the dimensions of the label stock you intend to use, how many label positions on the page to skip before beginning to print the labels, and what fonts to use for the various parts of the labels. The dimensions used in the dialog are determined from the International Settings specified to the Windows Control Panel.

## Window Menu



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The Window menu subcommands implement the normal window management commands for MDI windows, with some extensions particularly relevant to SmartCat. For further information about general window management refer to your Windows documentation.

## Cascade

Selecting Cascade re-arranges all non-minimized windows in an overlapping fashion.

#### Tile

Selecting Tile re-arranges all non-minimized windows in a tiled fashion, where all the space in the client window is used, but no windows overlap each other.

## Tile On Top

Selecting Tile on Top re-arranges all non-minimized windows in a tiled fashion, where all the space in the client window is used, but no windows overlap each other. The windows are arranged with priority given to a horizontal arrangement.

## Arrange Icons

Selecting Arrange Icons causes any minimized (iconised) windows to re-arrange themselves neatly at the bottom of the client window.

## Minimize All Windows

Selecting Minimize all Windows causes all open windows to assume the minimized (iconised) state.

#### Restore All Windows

Selecting Restore all Windows causes all minimized windows to assume the normal state.

### Close All Search Windows

Selecting Close all Search Windows causes all search windows (minimized, maximized or normal) to close.

#### Close All Disk Windows

Selecting Close all Disk Windows causes all disk windows (minimized, maximized or normal) to close.

## Close All Windows Except Catalog

Selecting Close all Windows except Catalog causes all open windows (except the catalog window)

to close. You cannot close the catalog window.

## **Procedures**



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## Select the required procedure

Loading a catalog file

Saving a catalog file

**Merging Catalogs** 

**Cataloging Disks** 

**Updating Cataloged Disks** 

**Deleting Disks from the catalog** 

Renumbering Disks

**Displaying Disk Contents** 

Investigating archive files

Viewing statistical information

Searching the catalog

**Processing files** 

Copying information to the clipboard

Sorting file information

Managing the windows

## **Processing Files**



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Once you have located the file(s) you are interested in, either in a disk window or a search window you can process the file in a number of ways. Having put the disk in question into the drive (unless the file is on a hard disk) double clicking on the file name will present a dialog box from where you can specify what action you wish to take.

The dialog box that is presented details at the top the name of the file, the number of the disk it is on, the volume label (if it has one), and the default drive in which it expects to find it. To the right of the dialog box is a list box showing the available drives on your system, and you can select an alternative drive from which to process the file if desired.

To the left of the dialog box is another list box, and just above it the words "Target Path:-". The target path defines where any action which creates a further file or files will place those files. For example, the "Explode" option, which extracts all the files from an archive, will place the resultant files as specified by the "Target Path" specification. You can change the target path specification by use of the list box. The target path you specify is remembered from session to session.

Slightly to the right of the centre of the dialog box are two on/off toggle options. Minimize on Use, if checked, causes SmartCat to shrink to an icon if another program is launched by use of the Run or Process buttons. Confirm Deletes, if checked, issues a warning before any destructive operation is undertaken on any file.

Towards the bottom of the Dialog Box are 16 further buttons. The first 9 provide a variety of options, and are enabled and disabled as appropriate for the type of file selected. If the selected file is part of an archive, the text of some of the buttons will change to be preceded by an "X" signifying that the file will first be extracted from its archive to the target path before the action is undertaken.

- Delete will attempt to delete the file.
- Rename will attempt to rename the file.
- Copy will attempt to copy the file to the specified target path.
- Move will attempt to copy the file to the specified target path, and then delete the original.
- Run (which is only enabled if the file is executable), will attempt to execute the file.
- Process (which is only enabled if the file is associated with a particular program (use the File Manager File | Associate option to associate files to programs) - see your Windows documentation) attempts to launch the associated program with this file as its input.
- Extract attempts to extract this file from the archive it is in to the target path. This option is only
  enabled if the file is in an archive
- Explode attempts to extract all the files from this archive to the target path. This option is only
  enabled if the file is itself an archive.
- Print attempts to print the file to the current Windows printer
- The last seven buttons are user-definable. For more information see the customization options section.

## **Problem Determination**



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SmartCat has gone through a thorough testing process, but like any complex piece of software there may be the odd bug still lurking.

SmartCat also depends to some extent on the integrity of the data (i.e the disks, and the files thereon) that are presented to it to catalog.

#### If you discover a problem there are some things you can do to help narrow down the cause:-

If the problem occurs while cataloging a disk first determine if the disk is actually readable by the DOS DIR command (or the Windows File Manager). If they can't read it, it is almost certain the Directory Structure is corrupt. If there is no obvious problem try running the CHKDSK command against the disk in question (refer to your DOS documentation - the usual command is CHKDSK a: to check the disk in drive "a") to see if there are any structural problems. If the disk can be read OK by a DIR command and the Windows File Manager, and CHKDSK suggests no problems, try cataloging the disk again with SmartCat but having turned OFF all the archive analysis and auto-comment checkboxes. If SmartCat can now cope with the disk it is almost certain that one of the archive files on the disk is corrupt. A process of elimination, together with careful observation of the message box in the Add Disk Dialog box should enable you to narrow the problem down to a specific file. Once you have determined which file causes the problem try to process it with its native utility and produce a list of the files the archive contains. If this also fails you don't have many choices, either attempt to repair the archive (some archives, like ZIP files, have a matching repair utility (PKZIPFIX)) or try and extract what you can before you scrap it.

## **New In this Release**



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## Release 1.8

Changes to USA contact details - no functional enhancements

## Release 1.9

Tolerance of Win 95 long file names inside archives, which cause a GPF on earlier releases. Note that this does not mean support for long file names. File names longer than 12 characters in archives are merely truncated.

## **Ordering SmartCat Plus**



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- A comprehensive Shareware CD containing the latest evaluation versions of all our products
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  requirements and publisher information. A lot of the products will also run direct from the CD.

We can accept your order by mail, E-mail, Fax or Phone. Unless otherwise requested we ship a 3.5" disk.

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## Price :- £23.50 Pounds Sterling.

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Compuserve: 74774,1347

Internet: 74774.1347@compuserve.com,

or via Section 4 of the UKSHARE forum on Compuserve.

or at http://www.smartcode.com

It would also help us if you could tell us where you got the original SmartCat from:-

And any suggestions you have for enhancements:-

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